

NW ALLEN PARISH WATERWORKS DISTRICT
BOARD OF DIRECTORS
MEETING
August 12, 2024
6:00 PM

AGENDA

1) OPEN REGULAR MEETING

- a) Prayer
- b) Pledge Allegiance
- c) Minutes from July, 2024 Meeting

2) NEW BUSINESS:

- a) Dustin Kisting will explain the importance of updating our old Chlorine Meters:
Hach handheld Chlorine Meters DR300, need 2
3 Companies list same price until August 31, 2024, with sale is \$531.00/meter = \$1062.00, but
Hach is only company to offer free shipping on 1st order.
- b) Line Locator: Ditch Witch: UTG2-Classic, With Warranties: \$5756.61, Without warranties: \$5,255.61
- c) 4F Drilling paid for the \$100 Application fee to get bulk water. They didn't. They want a refund.
- d) FirstNet First Responders phones

3) OLD BUSINESS:

- a) Glenn Turner, Meyers, Meyers, Lecroix, & Hixson, Inc., to give an update on the Filter Project and the Emergency CWF Bore on Whiskey Chitto.
- b) Refunded \$50 for Charles Morrow for the Management Training Class
- c) Status of Utilipay
- d) Servline Leak Insurance Progress:
 - i) 3 Customers filled a claim in July, All 3 approved.
- e) ACH Bank Drafts: 99 Customers
- f) Replied to Sanitary Survey by email: August 5, 2024.
 - i) Had to change screen 2 times before he accepted it.
- g) Lead Sampling: Due September 30, 2024
- h) Lead Service Line Inventory: Due October 16, 2024
- i) Personnel Manual Editing Progress. Must complete and vote on it!

4) Office Manager's Report

- a) Monthly Customer Status
 - i) 591 Customers
- b) Monthly Bank Balances
 - i) Operating Account: \$ 34,558.20
 - ii) Asset Fund: \$ 75,409.10
 - iii) Contingency Fund: \$ 24,255.68
 - iv) Reserve Fund: \$ 82,511.72
 - v) Total: \$216,734.70

5) Customer Issues

- a) Joel Thompson, without water 3 days because of lightning strike.
- b) 9+ customers whose payments were returned to sender after being stamped in Baton Rouge on July 3, 2024. All had the correct address. Assume there are more. I filed a complaint on the UPS web page. 1 bill to vendor, returned 7/23/24 for incorrect address. Mailed June 3, 2024. Address was correct. I took off all late fees on the affected customers.

c) Teddy Raspberry's June Water Bill

i) Adjust it?

ii) Change his meter?

Closing